

Food Bank of Delaware
Board of Directors Meeting Minutes
January 10, 2019

In Person: Julie Miro-Wenger, April Birmingham, Mack Wathen, Thomas Neylon, Andy Larmore, Scott Lammers, Tim McCann, Leslie Kosek, Renee Roberts, Ruth Mayer

By Phone: Shawn Williams, Ali Khan, Jason Jowers, Steve Thompson, Sue Snider

Absent: Andrew Levin, Dave Marvel, Patricia Beebe

Staff: Sanjay Malik, Michael Zeltt, Larry Haas, Charlotte McGarry, Trevor Turner

Visitors: Ted Dwyer (By phone)

The meeting was called to order by Julie Miro Wenger at 4:05 PM.

Approval of Minutes

The Board of Directors reviewed the minutes from October 11, 2018 meeting. Julie Miro Wenger asked for a motion to approve the amended minutes. Mack Wathen made the motion and Thomas Neylon seconded the motion. All voted in favor to accept the minutes.

November Financials

Sanjay Malik reviewed the November Financials. We should be at 42% percent of the Fiscal Year. The line of credit had been discussed. Significant donation income includes: The Albersons Companies Foundation - \$14,718.62 in support of the Backpack Program, Deutsche Bank - \$22,500 in support of the Backpack Program, The M&T Charitable Foundation - \$25,000 in support of the Lake Drive Capital Campaign, E.I Dupont De Nemours & Company - \$25,000 in support of Development and Marketing events, The Harry K Foundation for the following: \$40,000, 50,093.24, and \$67,616.08 in support of SFSP, the Backpack Program, and School Pantries.

Sanjay Malik also presents a cash flow document for the overall project of 222 Lake Drive.

A discussion occurred on if these financials had yet reflected some significant donations received – the December financials will reflect the significant donations received. A question was raised regarding the government shutdown, it was clarified that as of now we should not be impacted as an organization.

Larry Haas gave a brief update regarding donations and presented to the Board of Directors that we've received \$150,000 in support of the Backpack Program and \$450,000 in support of Delaware Food Work.

Construction Update

Ted Dwyer informed the Board of Directors that the project was on time and under budget. The site work has just started – there was a delay in the record plan approval process. The overall project is set to be complete by the end of March – there may be a delay in site work depending on weather. There is still some work that needs to be done with cold storage and the hood in the kitchen needs to be put up.

A discussion occurred regarding when to put in the 60-day notice for the current facility – this will be discussed more at the February meeting.

Other Business

Julie Miro Wenger requested that if possible, each Board Member make another contribution to both annual and capital campaigns to ensure we're at 100% for giving. Julie announced that the Executive Committee conducted their review of Patricia Beebe. Julie Miro Wenger asked for a motion to approve the review of Patricia Beebe. The motion was made by Mack Wathen and seconded by Ruth Mayer. All voted in favor to approve Patricia's review.

Ruth Mayer reminded the Board of Directors that Friday, January 18 will be the first CSA distribution.

Scott Lammers informed the Board of Directors that the 2nd Annual Cornhole Tournament and it will be held at Midnight Oil Brewing Company on January 12. A discussion occurred regarding the 5k that is planned for June 23rd – more details will follow as the date comes closer.

With no further business, Julie Miro Wenger asked for a motion to adjourn. The motion was made by Tim McCann and Mack Wathen seconded the motion. The meeting was adjourned at 4:43 pm.

Respectfully submitted,



Michael Zeltt

Executive Coordinator